

Student Loan Master Promissory Note (MPN)

1. Before you start, you will need contact information for two different people who have known you for at least 3 years as references.
 - a. The first reference should be a parent or legal guardian.
 - b. References must have different addresses and telephone numbers.
 - c. References who live outside the United States are not acceptable.
2. Log into www.studentaid.gov with your FSA ID. You may be asked to update your contact information. Please do so, if necessary. You will then be taken to your dashboard.
3. Once you log in, you will be at your Dashboard. Hover over the Grants and Loans tab in the upper banner.

FAFSA® Form ▾ Grants and Loans ▾ Loan Repayment ▾ Loan Forgiveness ▾

4. Click Master Promissory Note (MPN) and select the appropriate student type.
5. Select Greenville University as the school to notify by searching for the state and school name. Be sure to select “Add” next to the school’s name.

Select from associated schools | Search for a school

U.S. Schools/U.S. Territory Schools
 Non U.S. Schools

Choose a State: Search School By Name:

School Code G01684	GREENVILLE UNIVERSITY 315 EAST COLLEGE AVENUE, GREENVILLE, IL 622461199	+ Add
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[↶ Clear Result](#)

6. Add your references. Make sure to click the check boxes next to each reference.
7. Then, read through the next pages. Click “Continue” on each page when complete.
8. Review your information. Click “Continue.”
9. Be sure to sign and submit.

Once submitted, your Master Promissory Note will be sent to us and checked in on the next business day.

Student Loan Entrance Counseling

1. Log into www.studentaid.gov with your FSA ID. You may be asked to update your contact information. Please do so, if necessary. You will then be taken to your dashboard.
2. Hover over the Grants and Loans tab at the top of the page. Click Loan Entrance Counseling. Entrance Counseling takes approximately 20-30 minutes and must be completed in one sitting.

FAFSA® Form ▼ **Grants and Loans ▼** Loan Repayment ▼ Loan Forgiveness ▼

3. Click start in the appropriate box for your student type.
4. When prompted, select Greenville University as the school to notify by searching for the state and school name. Be sure to select “Add” next to the school’s name.

Select from associated schools | Search for a school _____

U.S. Schools/U.S. Territory Schools
 Non U.S. Schools

Choose a State: (IL) ILLINOIS Search School By Name: GREENVILLE UNIVERSITY

School Code G01684	GREENVILLE UNIVERSITY 315 EAST COLLEGE AVENUE, GREENVILLE, IL 622461199	+ Add
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[Clear Result](#)

5. There are 6 modules for you to complete. Click start in each module and work through the pages.
6. You will be asked periodically to answer a “Check Your Knowledge” question. Answer these questions to the best of your ability. If you get the answer wrong, it’s okay. The program will explain the correct answer for you.
7. Continue through the screens until you have completed the entrance counseling session.
8. Once you have completed all 6 modules, click “Submit.”

Once submitted, your Entrance Counseling will be sent to us and checked in on the next business day.